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| 指導教員印 ゼミ担当教員印 | 学務課印 |
| 月　　日 | 月　　日 |

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| **欠　席　届**  提出日　　　　　　年　　　月　　　日  専攻　　　　　　　　　　学年　　　　学籍番号　　　　　　　氏名   |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 欠席理由 |  | | | | | | | | | | | 日付 | **科　目　名** | | | | | | | | | | | **１限** | **２限** | **３限** | **４限** | **５限** | **６限** | **７限** | **８限** | **９限** | **１０限** | | ／ |  |  |  |  |  |  |  |  |  |  | | ／ |  |  |  |  |  |  |  |  |  |  | | ／ |  |  |  |  |  |  |  |  |  |  | | ／ |  |  |  |  |  |  |  |  |  |  | | ／ |  |  |  |  |  |  |  |  |  |  | | ／ |  |  |  |  |  |  |  |  |  |  | | ／ |  |  |  |  |  |  |  |  |  |  | |

備考 １．公欠の場合は本様式ではなく別に指定する様式を提出すること。  
 ２．病気や検査受診等の場合は受診を証明するもの（レシート等）を添付すること。  
 ３．緊急の場合は専攻教員まで電話連絡をすること。この場合は登校後２日以内に提出すること。